



Institute of Actuaries of India

Statutory body established under an Act of Parliament

Unit No. F-206, 2nd Floor, F Wing, Tower II, Seawoods Grand Central,
Plot no R-1, Sector 40, Nerul Road, Navi Mumbai - 400706
+91 22 6243 3333 +91 22 6243 3322

January 14, 2025

Registration Announcement for Actuarial Examination

February 2025 – (Core Principle Subjects)

Dear Candidates

Institute of Actuaries of India hereby announces that February 2025 exams will be conducted in an online Home-based format.

[Click here](#) to view the Timetable – February 2025 Examination to be held from 21st February to 28th February 2025.

Important Dates

- 1) Online Registration starts on **15th January 2025, Wednesday from 3.00 p.m.**
- 2) Last date of Registration is **11th February 2025, Tuesday up to 6:00 p.m.**
- 3) Hall ticket will be made available to download under your respective member login by **14th February 2025, 6:00 pm.**
- 4) To appear for February 2025 Online Examinations, all applicants shall be required to fulfil the following **mandatory technical requirements:**

Hardware	Personal Desktop/ Laptop ^[1]
	Web Camera
	Microphone
Operating System	Licensed Windows 10 and above (NOTE: IOS / MAC BOOK ARE NOT ALLOWED)
	.NET Framework 4.5.1 and above
Web Browser (Any One)	Google Chrome – 131.0.6778.205 Version and above (Recommended)
	Firefox - 131.0.2903.86 and above (Recommended)
Internet	Minimum speed of 1 MBPS and above
RAM	Minimum 2 GB and Above
Note: Device should have free space of <u>more than 750 MB</u> on the default hard drive.	

For the following subjects, applicants shall also fulfil the additional requirements as given below:

1. CM1 and CM2:
 - a. MS Office (Licensed)- 2010 or above
2. CS1, CS2:

^[1] No tablet or mobile devices are eligible.



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- a. MS Office (Licensed)- 2010 or above
- b. R version 3.6.1 or higher
- c. R Studio – Version 1.1 or higher for 32-bit operating system
Version 1.2 or higher for 64-bit operating system
- d. Packages – base, stats, utils, graphics, fpp, markov chain, forecast, dplyr, readxl, psych, corrplot, flexsurv, survival etc.

Note: Any modifications in above technical requirements will be notified by the Institute.

We urge all applicants to meet all mandatory technical requirements before registering for February 2025 Online Examination. No requests for cancellation will be entertained post registration.

- 5) Institute will issue the **“Student Guide for Actuarial Home-Based Online Examination”** for detailed ‘know how’ of the online examination shortly.
- 6) Institute plans to conduct **mock examinations** for all registered candidates. This will enable candidate to confirm if their system meets the technical requirements as stated above. It will further help the candidate to get acquainted with exam software and processes. **It mandatory for the candidates to appear at least one mock exam of every registered subject to avoid last minute hassle.** The detailed information will be communicated once registrations are closed.
- 7) You are advised to use your registered email id for all the communications related to examination.
- 8) All examination related details will be available in the Member Login and will also be communicated on your registered email ID at least 2 days before the date of examination.

The procedure for the online registration of examination:

- 1) Log on to your member login (www.actuariesindia.org) by entering your login ID and Password. Once you login, the system will ask you to upload your passport size photograph, telephone number and email id before moving further.
- 2) Click on the **“Examination”** -> **“Examination”**-> **“Exam Registration Form”** tab.
- 3) Click on **“Register”** button -> **“Points to Remember”** -> **“Confirm & Next”**.
- 4) Confirm **“Personal Details”** -> **“Confirm & Next”**.
- 5) Enter/Select **“Country”**, **“State”** and **“City”** -> **Confirm & Next.**
(Note: Candidates are not permitted to appear for the examinations from the same premises)
- 6) Examination details -> Select the subject(s) you wish to appear in the check box.
Note: You will only be able to register the subjects for which you have purchased the study material. You can select multiple subjects in one examination session provided they do not have a date and time conflict.
- 7) To register for additional subject, click on **“Add”** button -> **Confirm & Next.**



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8) Declaration -> Click on **"I Accept"**.

9) **"Pay"** the examination fees.

Registration for Additional Subject

To register for an additional subject -> **Go to Exam Registration Form -> Exam Session -> Click "+"** to add Subject & Follow the same process.

Overseas students

The student who wishes to appear for February 2025 Actuarial Examination from overseas countries can register; except the below mentioned countries:

Russia, Cuba, Iran, North Korea and Syria

Note:

1. Overseas examination will be conducted strictly as per Indian Standard Time (IST) only.
2. No refund request shall be considered for the candidates registering from excluded countries under any circumstances.

For Queries

- 1) Login ID and Password - support@actuariesindia.org
- 2) Member Services - sandeep@actuariesindia.org
- 3) Examination related queries - exam@actuariesindia.org
- 4) Study Material queries - kiran@actuariesindia.org
- 5) Transaction related queries- anvi@actuariesindia.org

Disclaimer : "Institute reserves the right to change the Examination schedule already announced for any valid reason or any unforeseen circumstances and the said changes shall be duly notified on the website. Candidates are requested to visit the IAI website for any updates"

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