

Unit No. F-206, 2nd Floor, F Wing, Tower II, Seawoods Grand Central, Plot no R-1, Sector 40, Near Seawoods Railway Station, Navi Mumbai- 400706

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ATTENTION MEMBERS!

UPDATION OF MOBILE NUMBER, COMMUNICATION ADDRESS AND E-MAIL ID IN THE IAI DATABASE

Please note that most of the important communications to the Members are being sent through E-Mail and SMS. It has been observed that a number of members have either not updated their Mobile Numbers and E-Mail Ids or incorrect Mobile Numbers/ E-Mail Ids have been provided. All members are hereby requested to update the E-Mail Ids and Mobile Numbers by logging into their Accounts at the IAI portal www.acctuariesindia.org to ensure that they do not miss any important communication from the Institute.

The procedure for updating the Address, E-Mail Id and Mobile Number is explained in the ensuing pages.

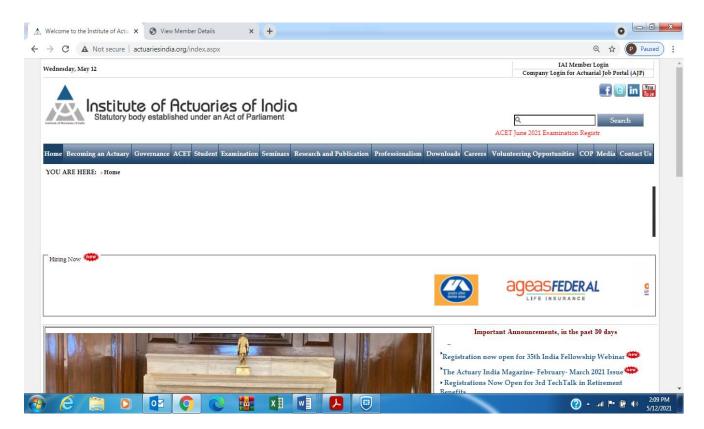
Request you to update the details in your profile by 31st May 2021.



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STEP-1: VISIT INSTITUTE'S WEBSITE www.actuariesindia.org

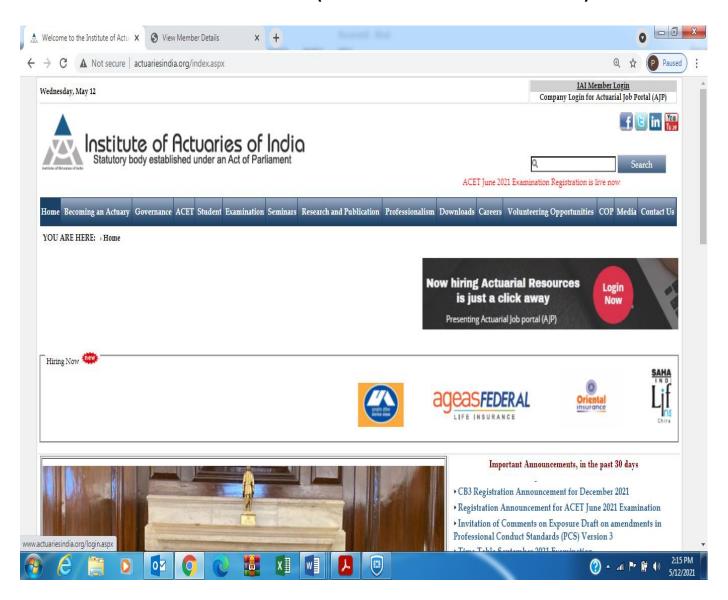




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STEP 2: CLICK ON IAI MEMBER LOGIN (TOP RIGHT SIDE OF YOUR SCREEN)

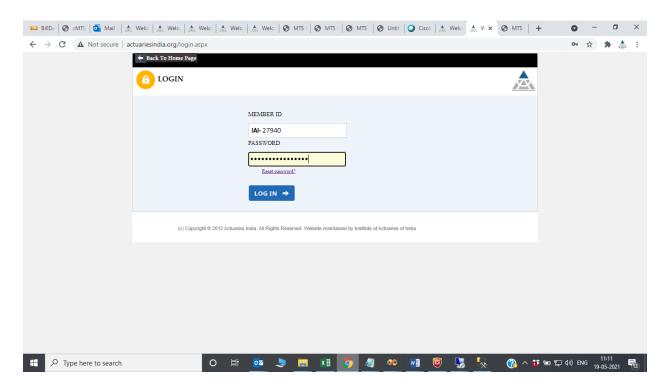




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STEP-3: ENTER YOUR USER ID (MEMBERSHIP NUMBER) AND PASSWORD

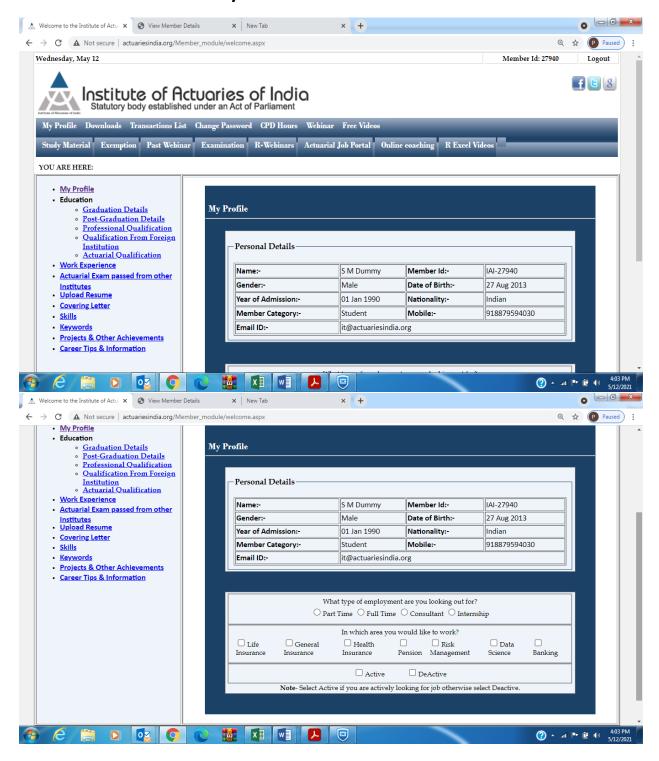




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STEP-4: GO TO OPTION /MY PROFILE

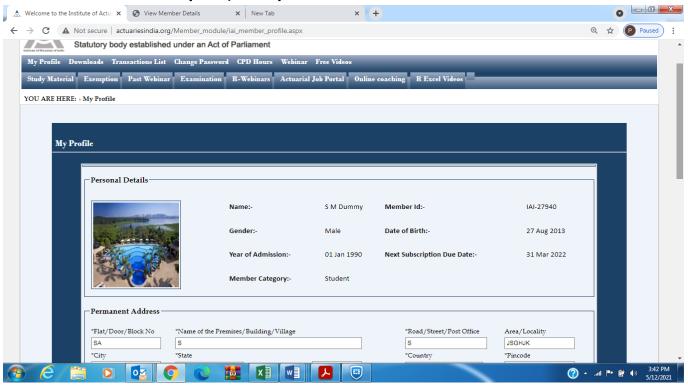




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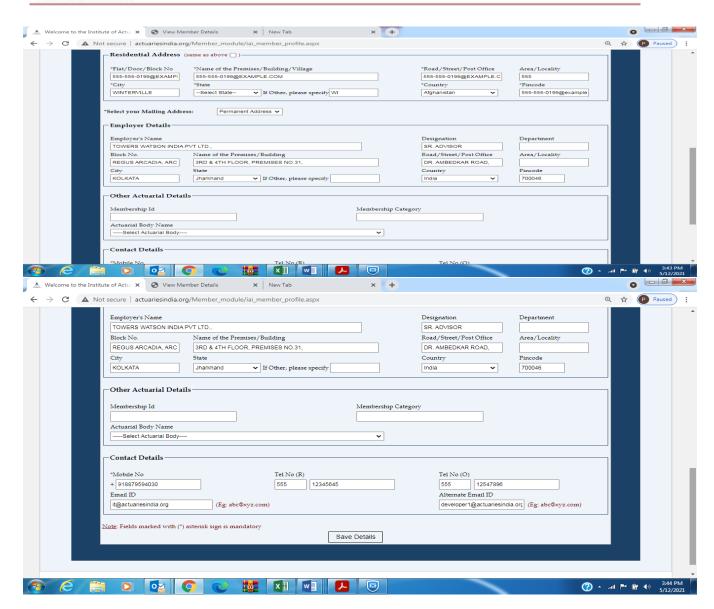
STEP-5: GO TO OPTION / REQUESTS / CHANGE OF ADDRESS





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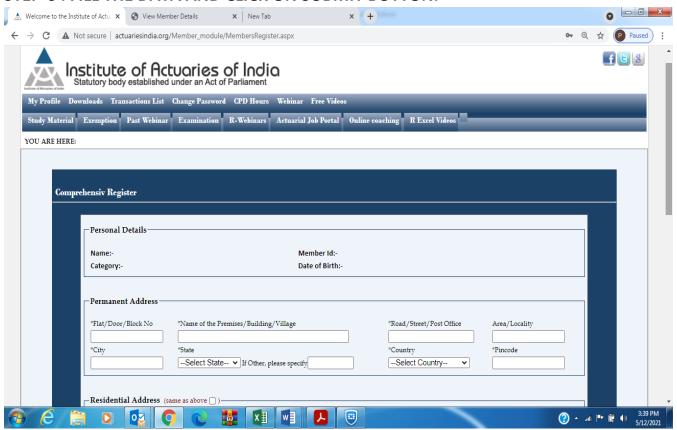




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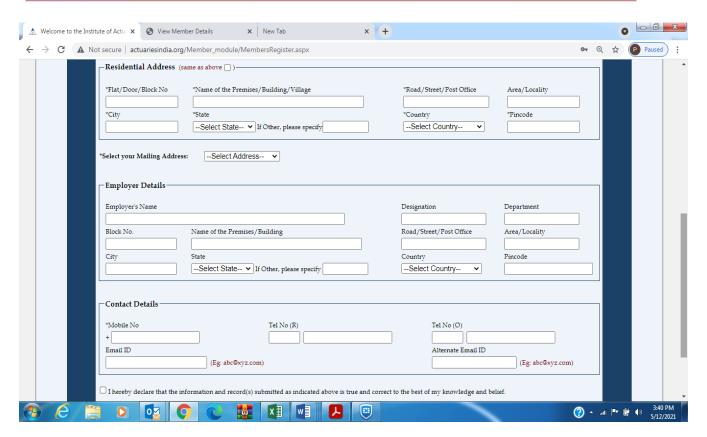
STEP-6: FILL THE DATA AND CLICK ON SUBMIT BUTTON.





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In case of any difficulty in updating the E-Mail Id, Address and Mobile Number by the members by following the aforesaid procedure, they may send the details through E-Mail at actsoc@actuariesindia.org for updating the records.