



Institute of Actuaries of India

Appointment of Executive Director on Full Time Consultancy Basis

IAI is a statutory body established under [The Actuaries Act 2006](#) (35 of 2006) for regulation of profession of Actuaries in India is inviting applications for the post of “Executive Director” on full time consultancy basis.

Name of the Post	Executive Director
No. of Post	One
Position at	Navi Mumbai
Age	The minimum age to be 45 years as on the date of application
Qualifications	Candidate should be Post Graduate in Business field or MBA from reputed Institute or Master in Law or Fellow/ Associate of Institute of Actuaries of India, Institute of Chartered Accountants of India or other equivalent Institute.
Experience	A minimum total experience of 25 years of administrative and/or legal experience in Public Sector Undertaking or any other reputed organization at senior level
Emoluments and Benefits	Negotiable. Please indicate last salary drawn and expected
What is expected?	The Executive Director will undertake such duties and powers in relation to the Institute’s work as covered in the Actuaries Act, 2006, & Rules and Regulation of the Institute. He or she shall be responsible for the day to day management of the affair and activities of the Institute and shall report to the President
Term	The term for appointment would be 5 years which can be extended with mutual agreement.
Selection Procedure	The selection procedure shall be by way of personal interview
How to apply	The candidates need to send application along with detailed Bio-data and copies of requisite certificates/documents in closed envelope marked as “ For Executive Director Post” to President , Institute of Actuaries of India, 302, Indian Globe Chambers, 142 Fort Street, Mumbai, Fort 400 001. Softcopy of Resume should also be mailed to ea@actuariesindia.org
Last date of application	30 th May 2017 by 5.00 pm