



## ANNOUNCEMENT

### **TRAINING FOR EXCEL FOR BEGINNERS (24<sup>th</sup> MAY) AND EXCEL – LEVEL I (25<sup>th</sup> -26<sup>th</sup> MAY)**

#### **I. ABOUT THE PROGRAM**

The proposed changes of Actuarial curriculum due from year 2019 has thrown tremendous responsibilities and challenges on IAI in terms of implementing and imparting various hands-on training programs, particularly in respect of R- statistical software and Excel. Though Excel has been widely used as a tool for data management in different scenarios, most of our student members are yet to be exposed to its wider applications and utilities in respect of modelling based on core actuarial concepts and requirements. The CM1-Core Models I in the new curriculum is a combination of CT1 & CT5 by its objectives, hence the practical examination on Excel as a part of CM1 also will focus on developing simple models based on key concepts of the subject. Hence, the 3 day training program in Excel is aligned to requirement of practical examination side of CM1 under the new examination pattern from 2019. In order to accommodate fresher's, the first day is dedicated to beginners in Excel. Those who have a reasonable level of understanding about excel may also join from day-2, subject to the availability of seats.

#### **II. PROGRAM DETAILS**

- ✓ Dates : 24<sup>th</sup> May 2018 – Excel for Beginners  
25<sup>th</sup> -26<sup>th</sup> May 2018 – Excel: Level I (CM1)
- ✓ Venue : Classroom, Institute of Actuaries of India,  
Unit F-206, 2nd Floor, F- Wing, Tower 2  
Sea Woods Grand Central, Near Sea Woods Railway station,  
Navi Mumbai- 400 706
- ✓ Timings : 9.30 AM Sharp - 6.00 PM on all days.
- ✓ Registration Fees : Rupees Four Thousand only (₹ 4,000) in total, split as below;

Date	Program	Fee (₹)
24 <sup>th</sup> May	Excel for beginners	1,000
25 <sup>th</sup> -26 <sup>th</sup> May	Excel-Level I	3,000
<b>Total</b>		<b>4,000</b>

#### **III. BENEFITS OF ATTENDING THE PROGRAM**

- ✓ Preparing for future actuarial curriculum requirements.
- ✓ Cover syllabus objects covered for tackling CM1 exams.
- ✓ Beginning of learning R, begin to understand similar software like SAS, SPSS etc.,
- ✓ Gain not only familiarity but also expertise in handling data with the help of Excel.
- ✓ Development of new skill and preparing for practical exams.
- ✓ Successful candidates shall be given a course participation/certification in Excel level I
- ✓ Meeting industry requirements.
- ✓ Gaining new job opportunities in the areas of data analytics and data science.
- ✓ Best Infrastructure and affordable fees.
- ✓ Interaction with faculty members.



## IV. FACULTY

The three day program will be exclusively conducted by Mr. Vinod Kumar Kuttierath, MSc., BEd., DAT, AIAI; Head-Education & Training, IAI who carries years of functional and teaching experience in all Actuarial functions and Excel modelling. He also runs online and class room coaching for CT1 & CT5 for students of IAI.

## V. IMPORTANT POINTS TO NOTE

- ✓ Registrations will be immediately closed when it reaches to the seat capacity.
- ✓ Seats are limited to **40** students only; registration would be given on a first come-first served basis.
- ✓ See **Annexure-1 to Annexure 3** for important guidelines for candidates registering for the program.

## VI. REGISTRATION

- ✓ Please login to the IAI page to find registration menu under “Class Room Training”
- ✓ Registrations will open on 20<sup>th</sup> April, 2018



## **Important Guidelines**

- ✓ Please bring your laptop for Excel working and to gain hands-on experience.
- ✓ Lunch, tea/ coffee and snacks shall be provided by the Institute for all 3 days.
- ✓ No full/ part refunds of registration for any reasons.
- ✓ The program is open for all members.
- ✓ Candidates to strictly adhere to the timings of the session.
- ✓ Keep mobile phones in silent mode; Not to attend calls when sessions in progress
- ✓ Wear smart casual dress.
- ✓ For any assistance, please connect to: Anamika Patil at [anamika@actuariesindia.org](mailto:anamika@actuariesindia.org) or 022 6243 3356



## List of few hotels/service apartment near IAI Office, Seawoods

The below hotels can be booked online/route map can be checked using websites like [www.booking.com](http://www.booking.com), [www.tripadvisor.com](http://www.tripadvisor.com), [www.agoda.com](http://www.agoda.com), [www.makemytrip.com](http://www.makemytrip.com) or [www.cleartrip.com](http://www.cleartrip.com)

### 1. Hotel Heritage Dakshin

- ❖ Sai Chambers, Sector-11, Opp.CBD Belapur Station(E), Navi Mumbai, Maharashtra 400614
- ❖ Phone: 022 2756 0203
- ❖ Email: reservation.hoteldakshin@gmail.com
- ❖ ` 2261 per night
- ❖ Check-In 12 Pm | Check-Out 12 Pm
- ❖ 4.2 Kms from IAI Office

### 2. Hotel Aishwarya Residency

- ❖ Plot no- 34/B, Sector 23 , Nerul, Darave, Opp. Seawood Railway Station, Navi Mumbai, Maharashtra, 400706 India
- ❖ ` 2,350 per night
- ❖ Check-In 12 Pm | Check-Out 12 Pm
- ❖ 450 Metres (5 minutes walking) from IAI Office

### 3. K Star Hotel

- ❖ Plot No.46 & 55, Sector - 11, C.B.D Belapur, Navi Mumbai, Maharashtra 400614
- ❖ Phone: 022 6793 9111
- ❖ Email: reservation@kstarshotel.com
- ❖ ` 2400 per night
- ❖ Check-In 12 Pm | Check-Out 12 Pm
- ❖ 4.2 Kms from IAI Office

### 4. Service Apartment - Live Innovative Stay Solutions Pvt. Ltd.

- ❖ C Lounge Palm Beach Road Belapur, Navi Mumbai, Maharashtra 400614
- ❖ Phone: 9049200044
- ❖ Email: services@liveinnovative.in
- ❖ ` 1900 per night
- ❖ Check-In 2 Pm | Check-Out 12 Pm
- ❖ 2.8 Kms from IAI Office



# Institute of Actuaries of India

Unit No. F-206, 2<sup>nd</sup> Floor, F Wing, Tower II, Seawoods Grand Central, Plot no R-1,  
Sector 40, Near Seawoods Railway Station, Navi Mumbai- 400706

+ 91 22 62433333 + 91 22 62433322

## Annexure - 3

### In case of emergency

The below hospitals are near to the office for any medical support

Emergency Medical Services			
Name	Address	Distance / Response time	Contact Number
Mina Tai Thakare Hospital	Park Ave Road, Vighnagar Co-operative Housing Society, Sector 15, Nerul, Navi Mumbai 706	1.5 km (5 Min)	022 - 27700376
Apollo Hospital	Plot no. 13, Parshik Hill Road, Sector 23, CBD Belapur, Navi Mumbai 614	2.7 Km (8 Min)	022 - 33503350