



# Institute of Actuaries of India

Statutory body established under an Act of Parliament

Unit No. F-206, 2nd Floor, F Wing, Tower II, Seawoods Grand Central,  
Plot no R-1, Sector 40, Nerul Road, Navi Mumbai - 400706  
+91 22 6243 3333 +91 22 6243 3322

March 12, 2025

## May 2025 Actuarial Examination – Registration Announcement

Dear Candidates

Institute is elated to announce that upcoming May 2025 session will be conducted in an online Home-based format.

[Click here](#) to view the Timetable – May 2025 Examination to be held from 21<sup>st</sup> May 2025 to 30<sup>th</sup> May 2025.

### Important Dates

- 1) Online Registration starts on **15<sup>th</sup> March 2025, Saturday from 3.00 p.m.**
- 2) Last date of Registration without late fee is **16<sup>th</sup> April 2025, Wednesday up to 6.00 p.m.**
- 3) Last date of Registration with late fee is **23<sup>rd</sup> April 2025, Wednesday up to 6:00 p.m.**
- 4) Hall ticket will be made available to download under your respective member login by **3<sup>rd</sup> May 2025, 6:00 pm.**
- 5) To appear for May 2025 Online Examination, all applicants shall be required to fulfil the following **mandatory technical requirements:**

<b>Hardware</b>	Personal Desktop/ Laptop <sup>1</sup>
	Web Camera
	Microphone
<b>Operating System</b>	Licensed Windows 10 and above
	<b>(NOTE: IOS / MAC BOOK ARE NOT ALLOWED)</b>
	.NET Framework 4.5.1 and above
<b>Web Browser</b>  <b>(Any One)</b>	Google Chrome – 131.0.6778.205 Version and above (Recommended)
	Firefox - 131.0.2903.86 and above (Recommended)
<b>Internet</b>	Minimum speed of 1 MBPS and above <b>(NOTE: Avoid Mobile Hotspot for seamless exam experience)</b>
<b>RAM</b>	Minimum 2 GB and above
<b>Note: Device should have free space of <u>more than</u> 750 MB on the default hard drive.</b>	

For the following subjects, applicants shall also fulfil the additional requirements as given below:

1. CM1, CM2, CP2:
  - a. MS Office (Licensed)- 2010 or above
2. CS1, CS2:

<sup>1</sup> No tablet or mobile devices are eligible.



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- a. MS Office (Licensed)- 2010 or above
- b. R version 3.6.1 or higher
- c. R Studio – Version 1.1 or higher for 32-bit operating system  
Version 1.2 or higher for 64-bit operating system
- d. Packages – base, stats, utils, graphics, fpp, markov chain, forecast, dplyr, readxl, psych, corrplot, flexsurv, survival etc.

**Note: Any modifications in above technical requirements will be notified by the Institute.**

We urge all applicants to meet all mandatory technical requirements before registering for May 2025 Online Examination. No requests for cancellation will be entertained post registration.

- 6) Institute will issue the *“Student Guide for Actuarial May 2025 Home Based Online Examination”* for detailed ‘know how’ of the online examination shortly.
- 7) Institute plans to conduct **mock examinations** for all registered candidates. This will enable candidate to confirm if their system meets the technical requirements as stated above. It will further help the candidate to get acquainted with exam software and processes. **It mandatory for the candidates to appear atleast one mock exam of every registered subject to avoid last minute hassle.** The detailed information will be communicated once registrations are closed.
- 8) You are advised to use your registered email id for all the communications related to examination.
- 9) All examination related details will be available in the Member Login and will also be communicated on your registered email ID at least 2 days before the date of examination.

### **The procedure for the online registration of examination:**

- 1) Log on to your member login ([www.actuariesindia.org](http://www.actuariesindia.org)) by entering your login ID and Password. Once you login, the system will ask you to upload your passport size photograph, telephone number and email id before moving further.
- 2) Click on the **“Examination”** -> **“Examination”**-> **“Exam Registration Form”** tab.
- 3) Click on **“Register”** button -> **“Points to Remember”** -> **“Confirm & Next”**.
- 4) Confirm **“Personal Details”** -> **“Confirm & Next”**.
- 5) Enter/Select **“Country”**, **“State”** and **“City”** -> **Confirm & Next**.
- 6) Examination details -> Select the subject(s) you wish to appear in the check box.  
**Note: You will only be able to register the subjects for which you have purchased the study material and you can select multiple subjects in one examination session that do not fall on same date and time.**
- 7) To register for additional subject, click on **“Add”** button -> **Confirm & Next**.
- 8) Declaration -> Click on **“I Accept”**.



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9) “Pay” the examination fees.

### **Registration for Additional Subject**

To register for an additional subject -> **Go to Exam Registration Form -> Exam Session -> Click “+” to add Subject & Follow the same process.**

### **Overseas students**

The student who wishes to appear for May 2025 Actuarial Examination from overseas countries can register; except the below mentioned countries:

**Russia, Cuba, Iran, North Korea and Syria**

### **Note:**

1. Overseas examination will be conducted strictly as per Indian Standard Time (IST) only.
2. No refund request shall be considered for the candidates registering from excluded countries under any circumstances.
3. By registering for this examination, the student acknowledges that they are responsible for their own health and well-being before and during the exam.

### **For Queries**

- 1) Login ID and Password - [support@actuariesindia.org](mailto:support@actuariesindia.org)
- 2) Member Services - [sandeep@actuariesindia.org](mailto:sandeep@actuariesindia.org)
- 3) Examination related queries - [exam@actuariesindia.org](mailto:exam@actuariesindia.org)
- 4) Study Material queries - [kiran@actuariesindia.org](mailto:kiran@actuariesindia.org)
- 5) Transaction related queries- [anvi@actuariesindia.org](mailto:anvi@actuariesindia.org)

**Disclaimer : “Institute reserves the right to change the Examination schedule already announced for any valid reason or any unforeseen circumstances and the said changes will be notified on the website.”**

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