



Institute of Actuaries of India

Statutory body established under an Act of Parliament

Unit No. F-206, 2nd Floor, F Wing, Tower II, Seawoods Grand Central,
Plot no R-1, Sector 40, Nerul Road, Navi Mumbai - 400706
+91 22 6243 3333 +91 22 6243 3322

August 30, 2024

November 2024 Actuarial Examination – Registration Announcement

Dear Candidates

We value your feedback immensely! The Institute has taken a conscious and considered view and it is hereby announced that November 2024 exams will be conducted in an online Home-based format, same as May 2024.

[Click here](#) to view the Timetable – November 2024 Examination to be held from 19th November to 28th November 2024.

Important Dates

- 1) Online Registration starts on **30th August 2024, Friday, 3.00 p.m.** onwards.
- 2) Last date of Registration without late fee is **15th October 2024, Tuesday up to 6.00 p.m.**
- 3) Last date of Registration with late fee is **22nd October 2024, Tuesday up to 6:00 p.m.**
- 4) Hall ticket will be made available to download under your respective member login by **6th November 2024, 6:00 pm.**
- 5) To appear for November 2024 Online Examination, all applicants shall be required to fulfil the following **mandatory technical requirements:**

Hardware	Personal Desktop/ Laptop ¹
	Web Camera
	Microphone
Operating System	Licensed Windows 10 and above
	(NOTE: Devices running on iOS / MacBook ARE NOT ALLOWED) .NET Framework 4.6.1 and above
Web Browser (Any One)	Google Chrome – Version 128.0.6613.85 and above (Recommended)
	Firefox - 129.0.2 and above (Recommended)
Internet	Minimum speed of 1 MBPS and above (NOTE: Avoid Mobile Hotspot for seamless exam experience)
RAM	Minimum 2 GB and above
Note: Device should have free space of <u>more than</u> 750 MB on the default hard drive.	

- Any changes to the above technical specifications will be duly notified. Students are therefore requested to follow exam related updates on a regular basis.

¹ No tablet or mobile devices are eligible.



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- For the following subjects, applicants shall also fulfil the additional requirements as given below:
 1. CM1, CM2, CP2:
 - a. MS Office (Licensed)- 2010 or above
 2. CS1, CS2:
 - a. MS Office (Licensed)- 2010 or above
 - b. R version 3.6.1 or higher
 - c. R Studio – Version 1.1 or higher for 32-bit operating system
Version 1.2 or higher for 64-bit operating system
 - d. Packages – base, stats, utils, graphics, fpp, markov chain, forecast, dplyr, readxl, psych, corrplot, flexsurv, survival etc.

Note: Any modifications in above technical requirements will be notified by the Institute.

We urge all applicants to ensure complete readiness to meet mandatory technical requirements before registering for November 2024 Online Examination. No requests for cancellation will be entertained post registration.

- 6) Institute will issue the “***Student Guide for Actuarial November 2024 Home Based Online Examination***” for detailed ‘*know how*’ of the online examination shortly.
- 7) Institute plans to conduct **mock examinations** for all registered candidates. This will enable candidate to confirm if their system meets the technical requirements as stated above. It will further help the candidate to get acquainted with exam software and processes. **It is mandatory for the candidates to appear at least one mock exam of every registered subject to avoid in-exam disruptions.** The detailed information will be communicated once registrations are closed.
- 8) You are advised to use your registered email id for all the communications related to examination.
- 9) All examination related details will be available in the Member Login and will also be communicated on your registered email ID at least 2 days before the date of examination.

The procedure for the online registration of examination:

- 1) Log on to your member login (www.actuariesindia.org) by entering your login ID and Password.
- 2) Click on the “**Examination**” -> “**Examination**”-> “**Exam Registration Form**” tab.
- 3) Click on “**Apply Now**” button -> “**Points to Remember**” -> “**Confirm & Next**”.
- 4) Confirm “**Personal Details**” -> “**Confirm & Next**”.
- 5) Enter/Select “**Country**”, “**State**” and “**City**” -> **Confirm & Next**.
- 6) Examination details -> Select the subject(s) you wish to appear in the check box.



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Note: You will only be able to register the subjects for which you have purchased the study material and you can select multiple subjects in one examination session that do not fall on same date and time.

- 7) To register for additional subject, click on “Add” button -> **Confirm & Next**.
- 8) Declaration -> Click on “I Accept”.
- 9) “Pay” the examination fees.

Registration for Additional Subject

To register for an additional subject -> **Go to Exam Registration Form -> Exam Session -> Click “+” to add Subject & Follow the same process.**

Overseas students

Overseas students desirous of appearing for November 2024 Actuarial Examination can register following the due process; except the below mentioned countries:

Russia, Cuba, Iran, North Korea and Syria

Note:

1. Overseas examination will be conducted strictly as per Indian Standard Time (IST) only.
2. No refund request shall be considered for the candidates registering from excluded countries under any circumstances.

For Queries

- 1) Login ID and Password - support@actuariesindia.org
- 2) Member Services - sandeep@actuariesindia.org
- 3) Examination Related- exam@actuariesindia.org
- 4) Study Material - nilima@actuariesindia.org
- 5) Payment Transaction - anvi@actuariesindia.org

Disclaimer : “Institute reserves the right to change the Examination schedule already announced for any valid reason or any unforeseen circumstances and the said changes will be notified on the website.” These instructions only serve as a guiding document and are amenable to modifications/ amendments/ revisions/ updates/ corrections as deemed applicable. All changes will be duly notified.

For any technical assistance or difficulty in registration write us at support@actuariesindia.org copying exam@actuariesindia.org.